



# Outer West Community Committee

Calverley & Farsley, Farnley & Wortley, Pudsey

## Meeting to be held in Farnley Hall Board Room

Wednesday, 14th June, 2023 at 1.00 pm

### Councillors:

- |             |                          |
|-------------|--------------------------|
| P Carlill   | - Calverley and Farsley; |
| A Carter    | - Calverley and Farsley; |
| Am Carter   | - Calverley and Farsley; |
| D Blackburn | - Farnley and Wortley;   |
| A McCluskey | - Farnley and Wortley;   |
| M Swards    | - Farnley and Wortley;   |
| D Seary     | - Pudsey;                |
| S Seary     | - Pudsey;                |
| T Smith     | - Pudsey;                |

Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus onto other people.





**Agenda compiled by:** Natasha Prosser, 0113 3788021  
Governance Services, Civic Hall, Leeds LS1 1UR

**Head of Locality Partnerships – Liz Jarmin Tel: 0113 37 89035**

*Images on cover from left to right:*

*Calverley & Farsley – Calverley Park; Farsley Town Street*

*Farnley & Wortley – Farnley Hall; Wortley Towers*

*Pudsey – Pudsey Town Hall; Pudsey Park*

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATION OF INTEREST</b></p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>OPEN FORUM / COMMUNITY FORUM</b></p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES - 15 FEBRUARY &amp; 14 MARCH 23</b></p> <p>To approve as a correct record, the minutes of the previous meetings held Wednesday, 15<sup>th</sup> February 2023 and Tuesday, 14<sup>th</sup> March 2023.</p>	7 - 20
8			<p><b>COMMUNITY COMMITTEE APPOINTMENTS 2023/2024</b></p> <p>To receive and consider the attached report of the City Solicitor requesting members to consider and review the schedule of appointments as listed at paragraph 6 of the submitted report, as well as noting the appointment of the Chair and Deputy Chair for the 2023/24 municipal year.</p>	21 - 36

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p><b>OUTER WEST COMMUNITY COMMITTEE - FINANCE REPORT</b></p> <p>To receive and consider the attached report of the Head of Locality Partnerships which provides an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2023/24.</p>	37 - 50
10			<p><b>OUTER WEST COMMUNITY COMMITTEE - UPDATE REPORT</b></p> <p>To receive and consider the attached report of the Head of Locality Partnerships which provides an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.</p> <p>The report also provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.</p>	51 - 68
11			<p><b>COMMUNITY COMMITTEE YOUTH SUMMIT/YOUTH ACTIVITY FUND CONSULTATION REPORT</b></p> <p>To receive and consider the attached report of the Head of Locality Partnerships regarding an update on the Community Committee Youth Summit as well as the Youth Activity Fund Consultation.</p>	69 - 76
12			<p><b>LEEDS CITY COUNCIL YOUTH SERVICES UPDATE</b></p> <p>The attached covering report from the Director of City Development introduces a verbal update regarding updates and information regarding youth activities in the outer west area.</p>	77 - 78

Item No	Ward/Equal Opportunities	Item Not Open		Page No
13			<p><b>DATE AND TIME OF THE NEXT MEETING</b></p> <p>To note the date and time of the next meeting as Monday, 4<sup>th</sup> September 2023 at 1pm.</p> <p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	

## OUTER WEST COMMUNITY COMMITTEE

WEDNESDAY, 15TH FEBRUARY, 2023

**PRESENT:** Councillor Amanda Carter in the Chair

Councillors D Blackburn, P Carlill, A Carter,  
A Forsaith, D Seary, S Seary, M Sowards  
and T Smith

Approximately 6 local residents attended the meeting, as well as the Chair for the Outer West Housing Advisory Panel and the press.

### **42 Appeals Against Refusal of Inspection of Documents**

There were no appeals.

### **43 Exempt Information - Possible Exclusion Of The Press And Public**

There were no exempt items.

### **44 Late Items**

There were no formal late items.

### **45 Declaration of Interest**

Although Members did not declare any pecuniary interests, in relation to Agenda Item 8 – Finance Report, Councillor T Smith made the Committee aware that she had a discussion with Badminton Buddies for one of the Small Grants projects (Badminton) prior to submission of the application.

### **46 Apologies For Absence**

No apologies were received.

### **47 Open Forum / Community Forum**

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions within the terms of reference of the Community Committee.

A local resident raised a number of issues affecting the Farnley and Wortley area regarding:

- The limitation of warm spaces
- Litter
- Blocked gullies
- Overgrown trees

- Lack of funding for the Youth Service

Farnley and Wortley members responded by acknowledging the importance of warm spaces being provided in the area and issues in terms of organisations providing match funding. It was also noted that there is work on-going regarding litter and working with residents to clear gardens. It was also confirmed that members are working on maximising the youth service by supporting projects in the area, and the importance of young people participating in projects is acknowledged.

#### 48 Minutes - 7 November 2022

**RESOLVED** – That the minutes from the previous meeting held Monday, 7<sup>th</sup> November 2022 be approved as an accurate record.

##### Matters Arising

Minute No. 38 – Update Report. Feedback has not been received from the Environmental Sub-Group. A member suggested that an additional meeting be held in the current municipal year to discuss matters relating to finance and to receive feedback from Champions.

**RESOLVED** – To request that an additional meeting be scheduled in liaison with the Localities Officer and Governance Officer, following the next meeting of Council.

#### 49 Outer West Community Committee - Finance Report

The report of the Head of Locality Partnerships provided the Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2022/23.

Members were informed of the following points:

- Since the last Community Committee meeting on 7<sup>th</sup> November 2022, 1 project (Friday Night Youth Project) has been approved by DDN and 0 projects have been cancelled.
- The Wellbeing Balance 2022/23 stands at £8,428.82.
- The Youth Activities Fund (YAF) Balance 2022/23 stands at £13,992.01.
- The remaining balance for the Small Grants & Skips 2022/23 stands at £1,448.58.
- The Capital Budget 2022/23 Budget stands at £17,463.69 and a breakdown per ward was outlined as per Table 4.

Projects were discussed and agreed as follows:

Project Title	Wards	Amount Requested	Decision
Calverley in Bloom 2023	Calverley and Farsley	£6,777.97 (Wellbeing)	Deferred
Farsley in Bloom	Calverley and	£3,141.08	Deferred



2023	Farsley	(Wellbeing)	
New Farnley in Bloom 2023	Farnley and Wortley	£1,000 (Wellbeing)	Deferred
Pudsey in Bloom 2023	Pudsey	£5,306.34 (Wellbeing)	Deferred
Additional Area Resource at Tyersal Park and New Farnley Park	Pudsey & Farnley and Wortley	£15,570 (Wellbeing)	Deferred
Pudsey Park weekend littering	Pudsey	£1,218.70 (Wellbeing)	Deferred
Adult Band Project	Pudsey	£2,950 (Wellbeing)	Deferred
Pudsey Carnival Committee	All	£2,600 (Wellbeing)	Deferred
Get into the community to rock up to do a mock up	Pudsey	£12,000 (YAF)	Deferred
Mini Summer Sports Programme 2023	All	£720 (YAF)	Deferred
Farnley Football Project	Farnley	£1,000 (YAF)	Deferred
Farnley Youth Project	Farnley	£2,500 (YAF)	Deferred
Outer West Easter Holiday Activity Days	All	£2,592 (YAF)	Approved
Farsley and Calverley transition group	Calverley and Farsley	£1,530 (YAF)	Deferred
Summer Holiday Targeted Provision – Outer West	All	£1,500 (YAF)	Deferred
Pudsey Youth Café	Pudsey	£4,120 (YAF)	Deferred
West Yorkshire Symphony Orchestra – Spring Concert at The Old Woollen	Farsley	£489.75 (Small Grant)	Deferred for further information
Badminton	Pudsey	£277 (Small Grant)	Approved £138.50 (half of the amount)
Self-defence for women to build confidence and	Pudsey	£440 (Small Grant)	Approved £220 (half of the amount)

self-esteem			
Environmental Improvements at Owlcotes Road	Pudsey & Calverley and Farsley	£6,080.40 (Capital)	Deferred for further information and a site visit
Farnley Falcons Clubhouse Build	Farnley and Wortley	£20,490.00 (CIL)	Approved
Replacing New Wortley Rec safety surface	Farnley and Wortley	£27,200.80 (CIL)	Approved

Members discussed the following matters:

- Members requested that a number of applications be considered as part of a special / additional meeting of the Outer West Community Committee, following the next meeting of Council, to determine funding.
- A number of the applications may benefit from Leeds 2023 funding, in particular, the West Yorkshire Symphony Orchestra – Spring Concert at The Old Woollen.
- It was requested that the project for Environmental Improvements at Owlcotes Road will benefit from a site visit from all Outer West Community Committee members and requested that further information is received regarding maintenance and HAP funding.
- It was acknowledged that alternative funding streams to CIL monies need to be considered regarding playground repairs. In addition to this, it was confirmed that a new Friends of New Wortley Rec group has been constituted.

**RESOLVED – To:**

- a) Note details of the Wellbeing Budget position (Table 1 of the submitted report)
- b) Consider and approve the projects as set out in the table above
- c) Note details of the YAF position (Table 2)
- d) Note details of the Small Grants & Skips Budget (Table 3)
- e) Note details of the Capital Budget (Table 4)
- f) Note details of the CIL Budget (Table 5)

## 50 Outer West Community Committee - Update Report

The report of the Head of Locality Partnerships provided an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

The following points were highlighted:

- Leeds 2023 – an overview of Neighbourhood Hosts and ‘Waking the Artist’ exhibition of art by people of Leeds.

- Universal Credit (UC) Outer West Community Committee area statistics. It was noted there has been an increase in claimants in October 2022.
- Employment and Skills Services update in terms of the Employment Hub and Mobile bus.
- Swinnow Community Centre update.

Members raised the following matters:

- The schedule for the Community Hub Mobile bus at Farnley has changed to a location where there is a foodbank.
- To receive additional information on projects relating to healthy families / cooking as it was acknowledged there are a number of families in affluent areas being missed / not receiving support due to feeling isolated.
- Number of gullies not operating as they should.
- Concerns regarding an increase in cases of damp and mould, exacerbated by the cost of living crisis, particularly across the Private Rented Sector (PRS) and housing associations; recent changes in national law provides local authorities with powers relating to inspections of the PRS and housing associations.

**RESOLVED** – To note the contents of the report.

## **51 Road Safety – City Development and Prosecutions and Casualty Prevention Unit**

The report of the Director of City Development introduced a verbal update on information regarding speeding and dangerous driving in the outer west area.

The following were in attendance for this item:

- Paul Jeffrey, Casualty Prevention Partnership
- Andrew Richardson, LCC Highways

The Chair introduced the item, explaining the Committee requested the update due to the increasing number of incidents and fatalities in the Outer West Community Committee area, as well as problematic high powered vehicles on roads such as the A647.

Paul Jeffrey provided an overview of the West Yorkshire Casualty Prevention Partnership, explaining that approximately 200,000 speed offence detections were issued in 2022; highlighting a significant speeding issue in West Yorkshire and numerous issues associated with non-compliance on roads.

Members were informed that The Department for Transport (DfT) precludes cameras being deployed ‘anywhere’ and is subject to national guidance. There are restricted criteria where traffic lights and speeding cameras can be placed. The West Yorkshire Casualty Prevention Partnership lobbied DfT to update and refresh guidance. However, to no avail. The Partnership has created guidance for West Yorkshire and the revised Deployment Strategy will be launched from Monday, 20<sup>th</sup> February 23. The Strategy aims to extend the

reach of safety cameras and to look at preventable collision measures, as well as exploring new technologies.

Furthermore, it was explained that the mechanism in getting safety cameras is not the first point of resource for speeding issues and alternatives should be considered such as NPTs. Monies for speed cameras are generated from drivers eligible for speed awareness courses. Another issue identified is the inability to identify the driver in high powered vehicles, primarily due to cars being loaned; speed cameras do not address the issue and drivers are usually repeat offenders. Albeit there is an opportunity to expand on mechanisms to directly tackle fatalities.

The following matters were discussed:

- The re-configuration of the A647 and increased speeding issues, particularly with high powered vehicles. It was confirmed that the determination of sites for cameras is not a police operation as part of the partnership arrangement. However, the new operation for technology will enable local authorities and enforcement to deal with the issues highlighted.
- Upgrading Gatso speed cameras. Members were informed that there is cost limitations with upgrading all of the cameras at once, there is a programme in its third phase upgrading cameras which will replace 25 cameras. A traffic survey using traffic flow sensors will be undertaken to identify priority areas for the upgrades.
- Elected members will be briefed on the revised Deployment Strategy on Monday, 20<sup>th</sup> February 2023.
- Speed awareness courses offered to eligible drivers incorporate an interactive learning opportunity and will touch upon victim perspectives.
- Parking infringements are a matter for the local authority. However, dangerous obstructions can be a police matter depending on each individual matter. Members were informed of 'Operation Snap', photographic evidence showing driving offences that can be submitted to West Yorkshire Police (WYP) online. Further to a specific parking issue raised by a member, it was suggested that the first point of call be the NPT to deal with the matter.
- Tackling high performance vehicles. It was confirmed that the Partnership will seek to secure additional funding to increase patrol time for the Roads Policing Unit (RPU), on problematic roads. It was confirmed this is the best method to tackle this issue.
- The Deployment Strategy does not replace DfT guidance but seeks to compliment future revised guidance and introduces set criteria for West Yorkshire.

**RESOLVED** – To note the verbal update and information provided at the meeting.

## **52 Outer West Community Committee - Dates, Times, and Venues of Community Committee Meetings 2023/2024**

The report of the City Solicitor requested Members to consider agreeing the proposed Community Committee meeting schedule for the 2023/2024 municipal year.

The report seeks to schedule 4 Community Committee business meetings for 2023/24, in line with previous practice. The proposed meeting schedule for 2023/24 is as follows:

- Wednesday, 14<sup>th</sup> June 2023 1pm
- Monday, 4<sup>th</sup> September 2023 1pm
- Monday, 6<sup>th</sup> November 2023 1pm
- Wednesday, 14<sup>th</sup> February 2024 1pm

The proposed dates reflect the Committees pattern with meeting twice on a Monday and twice on a Wednesday.

A suggestion was made that one of the formal meetings be held at 6 p.m. to enable people who are busy throughout the day, the opportunity to attend.

**RESOLVED** – To agree the dates as listed above, with the caveat of holding one of the meetings at 6 p.m.

### **53 Date and Time of the Next Meeting**

**RESOLVED** – That the next formal meeting take place following the next meeting of Council, and a date and time will be circulated to Committee Members once scheduled with the Localities Officer and Governance Officer.

The meeting concluded at 15:15.

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## OUTER WEST COMMUNITY COMMITTEE

TUESDAY, 14TH MARCH, 2023

**PRESENT:** Councillor Amanda Carter in the Chair

Councillors D Blackburn, P Carlill, A Carter,  
D Seary, S Seary and T Smith

### **WELCOMES AND INTRODUCTIONS**

The Chair invited officers and members to introduces themselves.

Councillors D and S Seary attended the meeting remotely. The Committee were aware that due to participating remotely, Councillors D and S Seary were unable to partake in decision-making.

#### **54 Appeals Against Refusal of Inspection of Documents**

There were no appeals.

#### **55 Exempt Information - Possible Exclusion Of The Press And Public**

There were no exempt items.

#### **56 Late Items**

There were no formal late items.

#### **57 Declaration of Interest**

Members did not declare any interests. Although it wasn't a pecuniary interest, Cllr S Seary did declared his interest in the Pudsey Xmas light and the Pudsey Carnival.

#### **58 Apologies For Absence**

Apologies were received on behalf of Councillor Forsaith and Councillor Swards.

#### **59 Open Forum / Community Forum**

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions within the terms of reference of the Community Committee.

No matters were raised on this occasion.

Draft minutes to be approved at the meeting  
to be held on Wednesday, 14th June, 2023

## 60 Outer West Community Committee - 2023/24 Ring-fences and Project Applications

The report of the Head of Locality Partnerships presented the Community Committee with project applications received for the upcoming financial year 2023/24 that are able to commence at the start of the new financial year. The report also provided a list of projects that the Committee regularly approves on a yearly basis, for recommendation to ring-fence funds for the upcoming financial year 2023/24.

Members were informed that the outstanding balance required to fund all the projects approved at the meeting, subject to confirmation of funding, will be met by the OWCC allowance for 23/24 which will be confirmed on or before the 31<sup>st</sup> March 2023.

Committee Members commented on the following:

- Calverley in Bloom 2023, Farsley in Bloom 2023, and Pudsey in Bloom 2023. Concerns raised regarding the increase compared to previous years and suggested the overall cost reflect the amount approved in 2021.
- Additional Gardener Recourse. It was acknowledged that the cost increase may have been impacted by inflation and it was suggested that a query be put forward to HR regarding employee hours and contracts. Members suggested to ring-fence the amount as proposed.
- Adult Band Project. It was suggested that this application be deferred for further information to identify which wards attendees will be coming from.
- Get into the community to do a rock up to do a mock up. Monitoring information was requested and to receive a breakdown per ward of the monies spent on activities.
- Mini Summer Sports Programme 2023. Monitoring information was requested.
- Calverley & Farsley transition group. Members highlighted the importance of children being involved in activity groups and children struggling to make friends.
- Pudsey Youth Café. Members commented on how well received this is for children not engaging in other activities. It was suggested that sessions be run through half-term and the summer period.
- Breeze in the Park 2023. It was identified that there is a missed opportunity in holding an event in the Calverley ward, but it was acknowledged there have been issues previously associated with parking and people attending from other wards / local authority districts. A member suggested that it may be 'better money spent' to hold mini breeze events across the 3 wards, on a smaller scale and in different locations. Members suggested to ring-fence the amount, subject to further conversations regarding the suggestion.
- Community Engagement. Members acknowledged that the budget wasn't being spent and proposed to half the amount to £500.



- Outer West CCTV. It was noted that an update will be received at the next formal meeting.
- Xmas Lights. Members identified an opportunity to drive down the costs for the lights and discussed communities raising additional funds to cover additional costs.
- Youth Summit. A member suggested that attempts be made to go into schools to engage with children, to tailor audiences and engage with harder to reach children. Members acknowledged the benefits of holding a Youth Summit in the Civic Hall, Leeds as well as engaging with children across schools. Committee Members were keen that a more tailored approach be applied in engaging with schools in the community.
- Farsley Festival. Members requested to received further financial information before considering the application.
- Outer West Activity Programme. Members requested to receive monitoring information on which children are attending and which wards they're attending from.

Following publication of the agenda, additional applications were received and referred to for members information. Those being the Community Fun Day, Friday Night Project, and Outer West ASB Road Safety Operations 2023/24 WYP/NPT. In relation to the Community Fun Day, a member suggested that £2,500 from the 2022/2023 Wellbeing Budget be allocated to fund this project.

Projects were agreed as follows:

Project Title	Wards	Amount Requested	Amount Approved	Decision
Calverley in Bloom 2023	Calverley and Farsley	£6,777.97 (Wellbeing)	£5,757.99	Approved
Farsley in Bloom 2023	Calverley and Farsley	£3,141.08 (Wellbeing)	£3,049.60	Approved
New Farnley in Bloom 2023	Farnley and Wortley	£1,000 (Wellbeing)	£1,000	Approved
Pudsey in Bloom 2023	Pudsey	£5,306.34 (Wellbeing)	£5,150.79	Approved
Additional Area Resource at Tyersal Park and New Farnley Park	Pudsey & Farnley and Wortley	£15,570 (Wellbeing)	£15,570	Approved
Pudsey Park weekend littering	Pudsey	£1,218.70 (Wellbeing)	N/A	Deferred
Adult Band Project	Pudsey	£2,950 (Wellbeing)	N/A	Deferred
Pudsey Carnival	All	£2,600 (Wellbeing)	£2,600	Approved

Committee				
Get into the community to rock up to do a mock up	Pudsey	£12,000 (YAF)	£12,000	Approved
Mini Summer Sports Programme 2023	All	£720 (YAF)	£720	Approved
Farnley Football Project	Farnley	£1,000 (YAF)	£1,000	Approved
Farnley Youth Project	Farnley	£2,500 (YAF)	£2,500	Approved
Farsley and Calverley transition group	Calverley and Farsley	£1,530 (YAF)	£1,530	Approved
Summer Holiday Targeted Provision – Outer West	All	£1,500 (YAF)	£1,500	Approved
Pudsey Youth Café	Pudsey	£4,120 (YAF)	£4,120	Approved
Breeze in the Park 2023	All	£11,400	£11,400	Approved in principle subject to further consideration
DAZL Outer West: Culture in my community	Farnley/Wortley	£3,331	£3,331	Approved
The Kings Coronation Ringfence YAF Fund	All	£1,500 (£500 from each ward)	£1,500 (£500 from each ward)	Approved
Youth Summit	All	£1,500	£1,500	Approved
Farsley Festival	All	£4,350	£4,350	Approved
Outer West Activity Programme	All	£6,600	£6,600	Deferred
Outer West Easter Holiday Activity Days	All	£2,592	£2,592	Approved

Draft minutes to be approved at the meeting to be held on Wednesday, 14th June, 2023

Week at the Seaside		£1,000	£1,000	Approved
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The following Wellbeing Ring-fences for 2023/24 were agreed as follows:

Project Name	Amount Proposed	Amount Agreed	Decision
Small Grants & Skips	£5,000	£5,000	Approved
Community Engagement	£1,000	£500	Approved
Outer West CCTV	£11,000	£11,000	Approved
Calverley & Farsley Xmas Lights	£10,603 Calverley – 2704.00 Farsley – £7899.99	£10,603	Approved
Pudsey Xmas Lights	£9,816	£9549	Approved
Rodley Xmas Lights	£1,840	£1,840	Approved

Members also approved the Kings Coronation, £3000 (£1000 in each ward).

The Committee were provided with a breakdown on costs over the 2023/24 municipal year. It was confirmed that subject to all of the projects being approved, the balance would be in a deficit figure. Members discussed alternative funding streams such as CIL and re-looking at whether some projects can benefit from split funding to free up revenue. Further to this, members highlighted the importance of ensuring groups and organisations are kept up to date and informed of funding decisions as soon as possible.

**RESOLVED** – To note and consider projects as set out and agreed above.

## 61 Any Other Business

The Committee highlighted the importance of receiving an update on the role of Champions at the next formal meeting. It was identified that a summary of roles from current Champions may be beneficial when determining roles at the next meeting.

## 62 Date and Time of the Next Meeting

**RESOLVED** – To note the date and time of the next meeting as Wednesday, 14<sup>th</sup> June 2023 at 1pm. Venue TBC.

The meeting ended at: 11:25.

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**Report of: City Solicitor**

**Report to: Outer West Community Committee - Calverley and Farsley, Farnley and Wortley & Pudsey**

**Report author: Natasha Prosser, 0113 3788021**

**Date: Wednesday, 21<sup>st</sup> June 2022**

**For decision**

## **Community Committee Appointments 2023/2024**

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### **Purpose of report**

- 1 The purpose of this report is to note the appointment of Councillor Am Carter as Chair of the Community Committee for 2023/24 as agreed at the recent Annual Council Meeting, as well as noting Councillor D Blackburn as Deputy Chair. The Committee are also invited to make appointments to those positions detailed in section 6 / the appendices.

### **Main issues**

#### **Noting Appointment of Community Committee Chair for 2023/24**

1. Members are invited to note the appointment of Councillor Am Carter as Chair of the Community Committee for 2023/24, as agreed at the recent Annual Meeting of Council, as well as noting Councillor D Blackburn as Deputy Chair.

#### **Appointments to Outside Bodies including Cluster Partnerships, Housing Advisory Panels and Local Care Partnerships**

2. Attached at Appendix 1 is the current schedule of organisations as delegated to the Community Committee.
3. Most recently, Member Management Committee agreed in 2019 that appointments to Local Care Partnerships be delegated to Community Committees for determination.

### Appointments to Community Committee ‘Champions’

4. The Constitution requires that Community Committees appoint Member ‘Champions’ in several designated areas. Currently, these areas are: ‘Environment & Community Safety’; ‘Children’s Services’; ‘Employment, Skills & Welfare’; and ‘Health, Wellbeing & Adult Social Care’.

### Appointment to Corporate Parenting Board

5. In recent years Community Committees have been used as the appropriate body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

### Schedule of Appointments

6. The Committee is invited to review the details in the table below together with the accompanying information which follows / is appended, and determine appoints for the 2023/24 municipal year:

<b>Organisation / Outside Body</b>	<b>No. of Places</b>	<b>Current Appointee(s)</b>
Clusters:		
Children and Families Cluster - Pudsey	2	Peter Carlill Simon Seary
Children and Families Cluster – Farnley	1	<b>Vacancy</b>
Local Housing Advisory Panel	1 ward member per panel	David Blackburn Trish Smith Andrew Carter
Champions:		
Children’s Services	2	Peter Carlill & Vacancy
Environment & Community Safety	1	Amanda Carter
Employment, Skills & Welfare	1	David Blackburn
Health Wellbeing & Adult Social Care	2	David Blackburn & Peter Carlill

Local Care Partnerships:		
West Leeds LCP	1	P Carlill
Armley LCP (Bramley, Wortley & Middleton)	1	D Blackburn
Corporate Parenting Board	2	P Carlill and <b>Vacancy</b>

## Options

### Outside Bodies

7. The Community Committee is invited to determine the appointments to those Outside Bodies as detailed within the table at section 6 / the appendices. The Council's Appointments to Outside Bodies Procedure Rules can be made available to Members upon request, however, a summary of the rules can be found at sections 8-13:
8. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder<sup>1</sup> either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.
9. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.
10. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
11. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.
12. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations, as the Committee feels appropriate.
13. Any appointments to those Outside Bodies detailed in the appendices / section 6 which are made by the Committee at today's meeting are subject to the authorised Committee approving at its first meeting of the municipal year that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

### Local Housing Advisory Panels

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<sup>1</sup> For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

14. Ward Members play an important role in helping HAPs undertake their activity; sharing wider Community Committee priorities, giving updates about key pieces of work or projects, helping HAPs establish their priorities and by sharing local knowledge about community or environmental issues. Council nominations also help HAPs consider every opportunity to join HAP funding resources with local Community Committee or other funding sources for the benefit of communities.

The Outer West Community Committee in their 2023/24 round of nominations, is therefore requested to:

- a. Nominate up to 1 Ward Member per Ward within the x HAP area
- b. To undertake the above on the basis that all nominations are for full members, with HAP voting rights.
- c. Take into account the number of Council homes in each Ward. For Wards with relatively few Council homes, nominations are sought on an optional basis (see Appendix 2)

### **Local Care Partnerships**

15. Local Care Partnerships (LCPs) bring health and care providers together with other partners and local communities to improve people's experience of care to be more personalised and joined up. The second purpose is to tackle the health inequalities that exist both within local communities and across Leeds. LCPs are aligned to Primary Care Network boundaries; NHS funded collaborations of GP practices working together locally to share resources and extend their offer. Further information on Local Care Partnerships and their current priorities can be found on their website: [www.leedslcps.org.uk](http://www.leedslcps.org.uk)
16. From July 2019 forwards Community Committee meetings agreed individual arrangements for representation from Members at LCP meetings. Members raised that representation on LCPs could helpfully be aligned with the existing Community Committee Health Champion role for some committees, as well as consider how wider elected members were included. Community Committees recognised there were already good relationships in place between some Members and individual GPs but that the picture varied significantly from GP practice to GP practice.
18. In previous years, appointments to LCPs have been made using a 'best fit' approach to membership, mapping the geography of LCPs to Community Committee boundaries. Appendix 3 captures this best fit. Frequency of meetings varies from one LCP to another (current arrangements are captured in Appendix 3). Whilst some meet monthly, increasingly partners come together on a bimonthly or quarterly basis with working groups in between. All LCPs also have working groups or task and finish groups to take forward their key priority strands of work. During COVID, meetings were virtual which has resulted in a greater breadth of partners being able to attend and contribute regularly. This includes participation by Members. Moving forward, to strike a balance between attendance and ability to network and strengthen local relationships, the LCPs have moved to a model of a mix of in person meetings (at least three per year per LCP) and online meetings (mainly by Teams, some by Zoom).
19. Members are an integral part of LCPs and it is requested that the links between LCPs and Community Committees are retained and strengthened. Community



Committees are therefore requested to nominate members to those LCPs aligned to their Committee.

### **Community Committee 'Champions'**

20. The Community Committee Champions role aims to provide a local “lead” perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:
- To provide local leadership and champion the agenda at the Community Committee;
  - To represent the Community Committee at relevant meetings, forums and local partnerships;
  - To build links with key services and partners;
  - To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues;
  - To maintain an overview of local performance; and
  - To consult with the Community Committee and represent local views as part of the development and review of policy.
21. As set out in the Constitution, the Community Committee is invited to appoint to the Community Lead Member roles detailed in section 6.
22. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting 2 of the roles namely:
- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
  - Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.
23. Further to this, the Champions' Role Profile, as ratified at the Community Committee Chairs' Forum in 2022 and as presented to Community Committees last municipal year is detailed below for information:

- Lead on the oversight and delivery of a themed programme work across the Community Committee Area
- Work with elected colleagues, partners and local people to drive improvements across the committee area within the remit of the Champion theme
- To provide regular updates to the Community Committee and bring any emerging or priority issues relating to the theme to the attention of the committee
- To chair themed sub-groups, and where appropriate provide oversight on requests for grant funding relevant to the theme
- To lead on the dissemination of information and raise awareness of agreed issues relating to the theme
- Provide political influence in the delivery of the theme in the committee area
- To work with the relevant Executive Member and other themed champions across the city to address city wide priorities associated with the theme
- Support the development of local and cross committee themed projects where appropriate
- Attend and represent the Community Committee at themed events and other activities as appropriate

### **Corporate Parenting Board**

24. Under the Children’s Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).
25. Executive Board has previously agreed a clear framework for the corporate parenting role in Leeds which is set out in the Leeds Corporate Parenting Strategy 2021 - 2024. This includes ensuring a core group of councillors with a special interest in leading the work on Corporate Parenting – who are nominated to the ‘Corporate Parenting Board’. This Corporate Parenting Board includes representation from each of the 10 Community Committees alongside partners from relevant statutory and third sector organisation, and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.
26. In 2021 Leeds published the City’s Corporate Parenting strategy which sets out the priorities for ensuring that our children in care and care leavers receive the highest quality services and support. This strategy is overseen by our Corporate Parenting Board, which also ensures that our ‘Promises’ to children in care and care leavers are delivered. The Board considers information including fostering services, residential care, looked after children’s educational attainment and their voice and influence across the city. Representatives on the board are expected to link back to their Community Committee and champion the importance of effectively supporting the work of the board. The Corporate Parenting Board is an important partnership within the overall framework of support and accountability for looked after children’s services and is chaired by the executive member for children’s and adult services.
27. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the forthcoming municipal year and to promote attendance and engagement with the Corporate Parenting Board. The Committee may consider it appropriate to combine the role with that of the Committee’s Children’s Services ‘Champion’.
28. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one

Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to make the relevant officers aware.

### **Children's Services Cluster Partnerships**

29. Clusters are local partnerships that include, amongst others: the Children's Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children's Centres, Housing services, third sector, health, local elected members and a senior representative from children's services. Local clusters are key to the Leeds Children and Young People's Partnership arrangements.
30. They aim to:
  - enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
  - build capacity to improve the delivery of preventative and targeted services to meet local needs;
  - create the conditions for integrated partnership working at locality level;
  - promote the Children & Young People's Plan and the ambition of a child friendly city across the locality.
31. A "well-coordinated locality and cluster approach results in early identification and extensive work with families according to need." (Ofsted report, March 2015).
32. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.
33. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children's Services directorate to be part of the Council's representation on each cluster partnership.
34. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children's Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.

### **Corporate considerations**

#### **a. Consultation and engagement**

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

## **b. Equality and diversity / cohesion and integration**

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities.

## **c. Council policies and city priorities**

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's policies and priorities.

## **d. Legal implications, access to information and call in**

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

If a Councillor is nominated to an Outside Body by the Council then that Councillor receives full indemnity from the Council. For example should someone attempt to take civil action against a Councillor personally in their role as a Council appointed trustee/director of an Outside Body; then the Council would cover the cost of defending the action against that Councillor, and if the action were successful the Council would cover any compensation which the Councillor had to pay. The only exceptions to this are for "fraud, or other deliberate wrongdoing or recklessness", or for a criminal offence (although the indemnity would cover defending criminal proceedings, if no conviction resulted). The indemnity applies to a company, trust, or charity and whether a Councillor is nominated as a director or trustee. If a Member becomes a trustee or director but has not been nominated by the Council, then the indemnity will not apply, and the Member should check that the trust, company etc. has got appropriate insurance cover for its trustees/directors.

## **e. Risk management**

In not appointing to those Outside Bodies listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

## **Conclusion**

35. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.

## **Recommendations**

36. The Community Committee is asked to consider and confirm appointments to those positions detailed in section 6 / the appendices, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
37. The Committee is also invited to note the appointment of Councillor Am Carter, as Chair of the Community Committee for the duration of 2023/24, as agreed at the recent Annual Meeting of Council, as well as noting Councillor D Blackburn as Deputy Chair for the 2023/24 municipal year.

## **Background information**

- None

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Community Committee Appointments to Outside Bodies (Outer West)

Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Cllr Y/N	Review Period	Last App'mnt	Group	Lead Dept	Lead Officer
Local Housing Advisory Panel(s)		3	Jun-23	3	David Blackburn	Y	Annually	Jun-22	Green	Resources and Housing	
					T Smith	Y	Annually	Jun-22	Con		
					Andrew Carter	Y	Annually	Jun-22	Con	Resources and Housing	
Borough Of Pudsey Charity	Yes	2	Jun-24	1	Dawn Seary	Y	3 Years	Jul-21	Con	Legal and Democratic Services	Mark Turnbull
					Andrew Carter			Jul-21	Con		
Farsley Charity	Yes	3	Jun-24	3	Andrew Carter	Y	Indefinite		Con		
					Amanda Carter	Y	Indefinite	Jul-15	Con		
					Peter Carlill	Y	Indefinite		Lab		
Calverley Charity	Yes	3	Jun-24	3	Amanda Carter	Y	Indefinite	Jul-15	Con		
					Peter Carlill	Y	Indefinite	Jun-18	Lab		
					Andrew Carter	Y	Indefinite		Con		
Joseph Lepton's Charity	Yes	1	Jun-26	1	Dawn Seary	Y	5 Years	Jul-21	Con		
Thomas And Sarah Lund's Almshouse Trust	Yes	2	Jun-25	1	T Smith	Y	4 Years	Jul-21	Con	Legal and Democratic Services	Mark Turnbull
					S Seary	Y	4 Years	Jul-21	Con		
Children & Families Clusters-Pudsey	No	2	Jun-23	2	Peter Carlill/ Simon Seary	Y	Annual	Jun-22	Lab / Con		
Children & Families Clusters-Farnley	No	1	Jun-23	1	Vacancy	Y	Annual	Jun-22	N/A		
West Leeds Local Care Partnership	No	1	Jun-23		P Carlill	Y	Annual	Jun-22	Lab		
Armley Local Care Partnership (Bramley, Wortley Middleton seat)	No	1	Jun-23		D Blackburn	Y	Annual	Jun-22	Green		

Number of places 17  
 Places held pending review  
 Places currently filled beyond June 2021 17  
 Number of places to fill 0

Number of Members in the Committee Area 9

Labour 3  
 Liberal Democrat 0  
 Conservative 5  
 Green 1  
*Other to list*  
 Total 9

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Housing Advisory Panel	LCC Homes	Ward	LCC Homes
Inner East	6771	Burmantofts & Richmond Hill	4220
		Gipton & Harehills	2551
Inner North East	2895	Chapel Allerton	1832
		Moortown	477
		Roundhay	586
Inner North West	3543	Headingley & Hyde Park	475
		Little London & Woodhouse	1804
		Weetwood	1264
Inner South	6159	Beeston & Holbeck	2366
		Hunslet & Riverside	1735
		Middleton Park	2058
Inner West	7864	Armley	2637
		Bramley & Stanningley	2871
		Kirkstall	2356
Outer East	4338	Killingbeck & Seacroft	4338
Outer North East	2252	Alwoodley	1057
		Harewood	366
		Wetherby	829
Outer North West	3510	Adel & Wharfedale	613
		Guiseley & Rawdon	687
		Horsforth	858
		Otley & Yeadon	1352
Outer South	4076	Ardsley & Robin Hood	869
		Morley North	909
		Morley South	1064
		Rothwell	1234
Outer South East	5253	Crossgates & Whinmoor	1808
		Garforth & Swillington	852
		Kippax & Methley	1099
		Temple Newsam	1494
Outer West	4847	Calverley & Farsley	703
		Farnley & Wortley	2436
		Pudsey	1708

(11 May 2023)

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Councillor Alignment to LCP areas

LCP		Suggested Community Committee Member Appointment
Seacroft, Cross Gates and York Road	Seacroft – bimonthly, usually Tuesdays	Inner East
	York Road – meet monthly, second Tuesday morning of the month	Inner East and Outer East (Halton Moor and Cross Gates)
	Cross Gates – bimonthly, Tuesday afternoons	Outer East
LS25/26	Garforth/Kippax/Rothwell – quarterly, for 23/24 these are themed marketplace and workshop events focused on obesity, health and wellbeing at different life stages	Outer East
		Outer South
Central	Central – quarterly, usually Wednesday afternoons	Inner North East
HATCH (Chapelton, Harehills, Richmond Hill & Burmantofts)	Meet monthly alternating between a business meeting and a themed workshop, Tuesday afternoons	Inner North East
		Inner East
Wetherby	Wetherby – quarterly, usually Wednesdays	Outer North East
Holt Park and Woodsley	Quarterly in person, usually Wednesday mornings	Inner North West
Leeds Student Medical Practice	Bimonthly – Tuesday afternoons	Inner North West
Otley and Aireborough	Quarterly – usually Wednesday afternoons	Outer North West
Inner South Communities (was known as Beeston & Middleton LCP)	Quarterly, usually Wednesday afternoons, we have planned the remaining meetings of 23/24 on afternoons that do not clash with inner south community committee dates	Inner South
Morley	Morley – bimonthly, usually Wednesdays	Outer South
Armley	Armley – quarterly on Tuesday mornings	Inner West
	Bramley, Wortley & Middleton - bimonthly	Inner West and Outer West
West Leeds	Pudsey and Bramley – quarterly	Outer West

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**Report of:** Head of Locality Partnerships

**Report to:** Outer West Community Committee  
[Calverley & Farsley, Pudsey, Farnley & Wortley]

**Report author:** Natalie Smith – Localities Officer – 01133 786430

**Date:** 14<sup>th</sup> June 2023 For Decision / to note

## Outer West Community Committee - Finance Report

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### Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2023/24.

### Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.

6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Outer West Community Committee this means that the money for Calverley & Farsley, Pudsey, and Farnley & Wortley will be administered by the Outer West Community Committee.
9. It was agreed at the Outer West Community Committee on the 22<sup>nd</sup> November 2017 that CIL monies for Calverley & Farsley, Pudsey, and Farnley & Wortley would be spent in the ward it was generated in.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender reassignment, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.

14. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied: consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors); and details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.
15. For the committee's awareness, urgent delegated decisions on wellbeing funding also covers small grant decisions. In agreement with the Executive Board Member for Communities, Community Committee Chairs & also in accordance with the communication that was sent out to all committees/Elected Members in March 2023, the approval threshold for small grants has now increased from the 1st April 2023; up to £1000 per ward. This approach will ensure consistency in terms of administering small grants, in accordance with the committees' minimum conditions.
16. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

#### **Budget Position 2023/24**

17. The Committee is asked to note that since the last Community Committee Meeting on 14th March 2023, 0 project has been approved by DDN.
18. The Committee is asked to note that since the last Committee Meeting on 14<sup>th</sup> March 2023 1 projects have been cancelled.
19. **Project title:** Badminton  
**Name of group/organisation:** Badminton Buddies  
**Funding amount requested from Small Grants:** £277  
**Wards covered:** Pudsey

#### **Wellbeing Budget 2023/24**

20. The total Wellbeing allocation approved by Executive Board for 2023/24 is **£85,620**. **Table 1** shows an available carry forward figure of **£94,848.99** with a total of **£83,785.04** already allocated to projects. The total revenue funding available to the Community Committee for

2023/24 is therefore **£96,683.95** A full breakdown of the projects approved or ring-fenced is available on request.

21. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.
22. The Community Committee is asked to note that so far, a total of **£74,622.37** has been allocated to Wellbeing ring-fences and projects.
23. Given the above, and following recent underspend from completed projects, the Community Committee is asked to note that there is currently a remaining balance of **£23,244.88** in the Wellbeing Fund. A full breakdown of the Wellbeing projects is listed in **Table 1** below.

**TABLE 1: Wellbeing Revenue and Projects 2023/24**

<b>Wellbeing Fund</b>	<b>£</b>
Wellbeing Allocation 2023/24	£85,620.00
Full Balance Brought Forward from 22/23	£94,848.99
Less projects brought forward from 2022/23	£83,785.04
<b>Total Available 2023/24</b>	<b>£96,683.95</b>
<b>Area wide ring fences 2023/24</b>	<b>£</b>
Small Grants and Skips	£5,000.00
Community Engagement	£500.00
CCTV Outer West	£11,000.00
Calverley Xmas Lights	£2,704.00
Farsley Xmas Lights	£7,899.00
Pudsey Xmas Lights	£9,549.00
Rodley Xmas Lights	£1,840.00
Kings Coronation	£3,000.00
Total spend: Area wide Ring-Fenced funds	<b>£41,492.00</b>
<b>Approved Wellbeing Projects 2023/24</b>	<b>£</b>
Calverley in Bloom	£5,757.99
Farsley in Bloom	£3,049.60
New Farnley in Bloom	£1,000.00
Pudsey in Bloom	£5,151.79
Site based gardener	£15,570.00
Pudsey Carnival	£2,600.00
Total projects approved	£33,129.38
Total spend: Area ring-fences + approved projects	<b>£74,621.38</b>



Underspend and income	£1,183.30
<b>Wellbeing Balance remaining 2023/24</b>	<b>£23,244.88</b>

## Declined Projects

24. Since the last Community Committee Meeting on 14<sup>th</sup> March 2023, 2 project application has been declined.

25. **Project title:** West Yorkshire Symphony Orchestra – Spring concert at The Old Woollen  
**Name of group or organisation:** West Yorkshire Symphony Orchestra  
**Amount proposed from Wellbeing Budget(Small grant):** £489.75  
**Wards covered:** Farsley (and surrounding areas)

26. **Project title:** Pudsey Coronation Celebration  
**Name of group or organisation:** Pudsey Christmas Lights  
**Amount proposed from Budget 2023/24:** £390.00  
**Wards covered:** Pudsey Ward including Swinnow and Tyersal

## 2023/24 Wellbeing Applications for Consideration

27. Since the last Community Committee Meeting on 14<sup>th</sup> March 2023, there are currently **6** outstanding Wellbeing Large Grant applications from the 2023/24 budget to consider:

28. **Project title:** Pudsey Park weekend littering  
**Name of group/organisation:** Leeds City Council, Parks and Countryside  
**Funding amount requested from Large Grants:** £1,218.70  
**Match funding:** £0  
**Wards covered:** Pudsey  
**Start date:** September  
**Project Overview:** The funding for the provision of additional littering at Pudsey Park during warm sunny weekends covering the months of September – March for up to 10 weekends

29. **Project title:** Adult Band Project  
**Name of group/organisation:** The Music Box Yorkshire CIC  
**Funding amount requested from Large Grants:** £2,950  
**Match funding:** £0  
**Wards covered:** Pudsey  
**Start date:** 17<sup>th</sup> April  
**Project Overview:** The overall aim for the project is to offer a free provision for adults to attend for one term to boost wellbeing and mental health within the community. Participants

will be able to take part in creating music by either forming a band or having the chance to learn about electronic music such as; DJing, Launchpads, and Ableton software.

30. **Project title:** Outer West ASB and Road Safety operations 2023/24

**Name of group/organisation:** WYP

**Funding amount requested from Large Grants:** £6178.40

**Match funding:**£0

**Wards covered:** All

**Start date:** April 2023

**Project Overview:** This will be an Intelligence led deployment to target where the offending is happening currently. There will be a combination of staffing options to focus skills and experience to the type of offending. For example, we will deploy a specialist traffic officer and an NPT officer in a traffic car where intelligence indicates speeding and dangerous driving. Where there are clusters of anti social behaviour, this would be better served with either a PCSO or a PCSO and an NPT constable. The costings submitted allow for 160 hours of a specialist road traffic officer / police constable and 80 hours of a police community support officer from the ward areas. The overtime deployments will run from April 2023 to February 2024.

31. **Project title:** OW. Bawns & Heights Fun Day

**Name of group/organisation:** HAP

**Funding amount requested from Large Grants:** £2,500

**Match funding:**£1,500

**Wards covered:**Farnley/Wortley

**Start date:** 11<sup>TH</sup> August 2023

**Project Overview:** The fun day is expected to be similar to the community fun day that took place previously which was a huge success . We anticipate that there will be a range of stalls including arts & crafts, volunteer, charity and faith groups and some food stalls but the majority of the food to be sold Hillside Community Centre on site. There will be an area designated for a stage where local artists/schools/clubs can perform and there will be a 'Bawns & Heights Got Talent' competition with trophies and certificates presented to those that are judged to be winners. This approach ensures that the people of Bawns & Heights estate are the central focus of their Community fun day which will be free to attend and participate in. We expect a few hundred people to attend the fund day.

32. **Project title:** Site improvements & new equipment- West Leeds Activity Centre (WLAC)

**Name of group/organisation:** Leeds City Council - Children & Families

**Funding amount requested from Large Grants:** £2,230.00

**Match funding:** £2,230.00 requested from IW CC

**Wards covered:** Bramley/Stanningley, Armley and Kirkstall

**Start date:** June

**Project Overview:** There is the need to make some site improvements to ensure that the WLAC remains fit for purpose and can continue to be used regularly and safely. The site is used predominantly by schools, youth groups and other organisations working with children & young people. Much of the site's facilities were put in place in late 1999. There is no budget

provision at the WLAC to be able to fund these site improvements.They also want to purchase new equipment to improve our activity offer.

The site improvements/ equipment purchases are ;

- Renovation of steps down to the camp field at WLAC
- Reset of the routes and replacement of the holds on the static climbing tower in the climbing enclosure
- Marquee for all groups to use
- Crates

**33. Project title:** Public Space CCTV Cameras – Outer West

**Name of group/organisation:** Leedswatch

**Funding amount requested from Large Grants:** £11,000

**Match funding:**£0

**Wards covered:** All

**Start date:** April 2023

**Project Overview:**

The grant will be used to fund the CCTV monitoring and maintenance of 11 cameras in Outer West CCTV Cameras from April 2023 to March 2024.

Location:

- Farnley and Wortley (Butterbowl & Cross Lane) – 317 and 318 - £2000
- Farsley - 323, 324, 325 & 326 - £4000
- Lidget Car Park- 100 - £1000
- Pudsey CCTV (Lowtown, Lidget Hill and Pusdey Chapeltown) – 38. 39 and 40 - £3000
- Pudsey Park – 99 - £1000

**Youth Activities Fund Position 2023/24**

34.The total YAF allocation approved by Executive Board for 2023/24 was **£39,333**. **Table 2** shows an available carry forward figure of **£ £41,509.05**.Therefore, the total YAF revenue funding available to the Community Committee for 2023/24 is **£ 80,842.05**

35.The Community Committee is asked to note that so far, a total of **£48,543.00** has been allocated to projects and ring-fences, as listed in **Table 2**.

36.The Community Committee is also asked to note that there is a remaining balance of **£6,653.25** in the Youth Activity Fund. A full breakdown of the projects is listed in **Table 2** below:

**TABLE 2: Youth Activities Fund 2023/24**

<b>YAF Revenue and Projects 2023/24</b>	
YAF Allocation 2023/24	<b>£39,333.00</b>
2023/24 Budget Brought Forward and Available	£41,509.05
<b>Total Available 2023/24</b>	<b>£ 80,842.05</b>

<b>YAF Ring-fences Approved</b>	
Youth Summit	£1,500.00
Easter Half Term Taster Sessions	£2,592.00
Kings Coronation	£1,500.00
A week at the seaside	£1,000.00
Farsley Festival	£4,350.00
<b>Total YAF Ring-fences 2023/24</b>	<b>£10,942.00</b>
<b>Approved YAF Projects 2023/24</b>	<b>£</b>
Mini Breeze Outer West	£11,400.00
DAZL Outer West Programme 2023/24	£3,331.00
Rock up to do a mock up	£12,000.00
Farnley Football Project	£1,000.00
Farnley Youth Project	£2,500.00
OW Summer Targeted Provision	£1,000.00
Mini Summer Sports 2023	£720.00
Pudsey Youth Café	£4,120.00
Farsley & Calverley Transition group	£1,530.00
Total spend against projects	£ 37,601.00
Total spend (Ring-fences and projects)	£48,543.00
Total Underspend & Income	£0.00
<b>Remaining YAF Balance 2023/24</b>	<b>£6,653.25</b>

### 2023/2024 YAF Applications for Consideration

37. Since the last Community Committee Meeting on 14<sup>th</sup> March 2023 there is 2 outstanding YAF application from the 2023/24 YAF budget to consider:

38. **Project title:** Andy's Youth Project @ Robin Lane  
**Name of group/organisation:** Leeds Youth Service  
**Funding amount requested:** £1,500  
**Match funding:** £0  
**Wards covered:** Pudsey  
**Start date:** September

**Project Overview:** This grant be used to deliver the youth provision at St Andrews Church in Pudsey which currently takes place on a Friday evening. The purpose of the St Andrew's Youth Project is to provide a safe place for a diverse range of young people, aged 11 to 17 years old, where they can enjoy stimulating social and leisure activities. We actively encourage youth participation and use ideas generated by the community, young people and youth workers to drive and improve the provision.

The music box will be running their own music DJ Workshops as part of the session in an adjoining room. Attendees of the Youth Club will be able to take part in this activity as part of the bigger session.

39. **Project title:** Farsley Festival 2023

**Name of group/organisation:** Farsley Community Initiative

**Funding amount requested:** £4,350

**Match funding:** £12,470

**Wards covered:** Calverley and Farsley, Pudsey

**Start date:** 24<sup>th</sup> June

**Project Overview:** free one-day event held on Hainsworth Park at the centre of the village, attracting attendees from Farsley, Calverley, Pudsey, Rodley and the wider area. This year's event will be on Saturday 24<sup>th</sup> June 2023 and we envisage opening between the hours of 12-5pm.

The park festival will consist of an all-inclusive creative activities and forms of entertainment; toys, games, music, theatre, sports, walkabout artists, cardboard city, crafts, family friendly entertainers, street food, chill out areas and open areas where attendee's own food can be enjoyed or purchased from local suppliers. We provide diverse acts such as local bands and choirs, performing arts, brass band, live arts and popular circus entertainers.

### Monitoring Information

40. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

41. Detailed below is project monitoring that the Communities Team has received since the last meeting of the Community Committee in March 2023:

42. **Project name:** Friday Night Youth Project

43. **Funding :** YAF

44. **Monitoring summary:** : 'The young people are mainly interested in Rapping and DJing therefore, we decided to just offer DJing and Rapping on alternative weeks. This went down really well and every week we had a lot of engagement from the young people at the group.'

45. 'Every Friday evening at 6.30pm we provided a safe place for local young people to attend. Through the activities we delivered, we were able to talk to the participants about their lives and their future decisions actively listening to what they had to say.'

46. 'We spoke to them about our career paths and the rights and wrongs we experienced in life. The group we ran was a very safe space created by the staff from Leeds City Council WNW Youth Services and from the Music Box staff.'

47. 'We hope our project helped reduced anti-social behaviour Pudsey on a Friday evening whilst we were running the group as the majority of those who hang around in the centre were at our group and we were working with up to 50 young people from the Pudsey area on a weekly basis'



### Small Grants & Skips Budget 2023/24

48. The Community Committee approved a Small Grants & Skips budget of **£5,000.00** for 2023/24. To date the Committee has allocated **£1,016.48** through Small Grants & Skips. There is currently a remaining balance of **£3,543.52** Members are asked to note the Small Grants & Skips allocation outlined in **Table 3** below.

**TABLE 3: Small Grants & Skips 2023/24**

Project	Date	£
<b>Small Grants</b>		
PHAB Club	6 <sup>th</sup> April 2022	£516.48
Leeds Walking Football	19 <sup>th</sup> April 2022	£500.00
<b>Skips</b>		
<b>Current Total Spend 2023/24</b>		<b>£1,016.48</b>
<b>Balance Remaining 2023/24</b>		<b>£ 3,543.52</b>

49. Since the last Community Committee Meeting on 14<sup>th</sup> March 2023, there is **0** outstanding Small Grant Application from the 2023/24 budget to consider:

### 50. Capital Budget 2023/24

51. The Community Committee is asked to note that there is a current Capital budget of **£17,463.69** available to spend. Members are asked to note the Capital allocation outlined in **Table 4** below.

**TABLE 4: Capital Budget**

	Total	Calverley & Farsley	Farnley & Wortley	Pudsey
Starting budget 2023/24	£17,463.69	£2,555.36	£4,515.95	£10,392.38

52. Since the last Community Committee Meeting on 14<sup>th</sup> March 2023, there is 1 outstanding deferred Capital Application to consider:

53. **Project title:** Environmental Improvements at Owlcotes Road

**Name of group/organisation:** Housing Leeds

**Funding amount requested from Capital Fund:** £6080.40

**Match funding:** £0

**Wards covered:** Pudsey/ Calverley and Farsley

**Start date:** ASAP

**Project Overview:** Funding will be used to transform a small piece of housing land Owlcotes Road which is proving difficult to maintain. A quote has been obtained from Parks to clear the shrubbery and site, landscape the area including grass seeding and rebuilding the stone wall which runs to the side of the site and opposite to ensure the area is in keeping with the wider area. If they are successful Housing will then approach HAP to develop usable greenspace, eventually with benches and little libraries intends to bring all members of the community together, with access to outside seating, urban green space, and a place to socialise together, reducing social isolation and improving physical and mental wellbeing.

### Community Infrastructure Levy (CIL) Budget 2023/24

54. The Community Committee is asked to note that there is a current Community Infrastructure Levy fund (CIL) balance of **£176,196.33**. Members are asked to note the CIL allocation by ward outlined in **Table 5** below:

**TABLE 5: Community Infrastructure Levy (CIL)**

	£	Ward split		
		Calverley & Farsley	Farnley & Wortley	Pudsey
<b>Starting Balance 2023/24</b>	£122,898.86	<b>-£7,682.75</b>	£44,959.21	£85,622.40
Injection 1	£88,946.49	£0.00	£88,946.49	£0.00
<b>Total Available 2023/24</b>	£211,845.35	<b>-£7,682.75</b>	£133,905.70	£85,622.40

55. Since the last Community Committee Meeting on 14<sup>th</sup> March 2023, there are 1 outstanding CIL applications from the 2023/24 budget to consider.

56. **Project title:** Refresh and reinvigorate our little Club down the Lane

**Name of group/organisation:** West Leeds Sports & Social Club

**Funding amount requested:** £20,000

**Match funding:** £14,400

**Wards covered:** Farnley/Wortley

**Start date:** June

**Project Overview:** Changes to leisure facilities to improve opportunities for playing sport at all ages (5-18 and adults) – by boiler and new shower upgrading, new suspended ceiling, re-decoration to areas of the Clubhouse and interior design so to allow more social areas in the Club, upgrading of floodlights with LED Lights and upgraded window blinds to the downstairs rooms of the Club.

## **Corporate Considerations**

### **Consultation and Engagement**

57. The Community Committee has previously been consulted on the projects detailed within the report.

### **Equality and Diversity/Cohesion and Integration**

58. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion, and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

### **Council Polices and City Priorities**

59. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

### **Resources and Value for Money**

60. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

### **Legal Implications, Access to Information and Call In**

61. There are no legal implications or access to information issues. This report is not subject to call in.



## **Risk Management**

62. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## **Conclusion**

63. The Finance Report provides up to date information on the Community Committee's budget position.

## **Recommendations**

64. Members are asked to note/discuss/consider:

- a. The Minimum Conditions, to review and agree (paragraph 14)
- b. Note details of the change regarding the administration of small grants (paragraph 15)
- c. Details of the Wellbeing Budget position (Table 1)
- d. Large Grant applications for consideration and decision (Paragraphs 27-33)
- e. Details of the Youth Activities Fund (YAF) position (Table 2)
- f. YAF applications for consideration and decision (Paragraphs 37-38)
- g. Details of the Small Grants & Skips Budget (Table 3)
- h. Small Grant application for consideration and decision (Paragraph 49)
- i. Details of the Capital Budget (Table 4)
- j. Capital application for consideration and decision (Paragraphs 52-53)
- k. Details of the Community Infrastructure Levy (CIL) Budget (Table 5)
- l. CIL application for consideration and decision (Paragraphs 55-56)

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**Report of:** Head of Locality Partnerships

**Report to:** Outer West Community Committee  
[Calverley & Farsley, Pudsey, Farnley & Wortley]

**Report author:** Natalie Smith – Localities Officer – 01133 786430

**Date:** 14<sup>th</sup> June 2023 **To note**

## **Outer West Community Committee - Update Report**

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### **Purpose of report**

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

### **Main issues**

#### **Gully Cleansing – Update from Eleanor Jordan (Highways Maintenance Area Officer (Drainage))**

3. Number of Gullies City Wide – 149,129

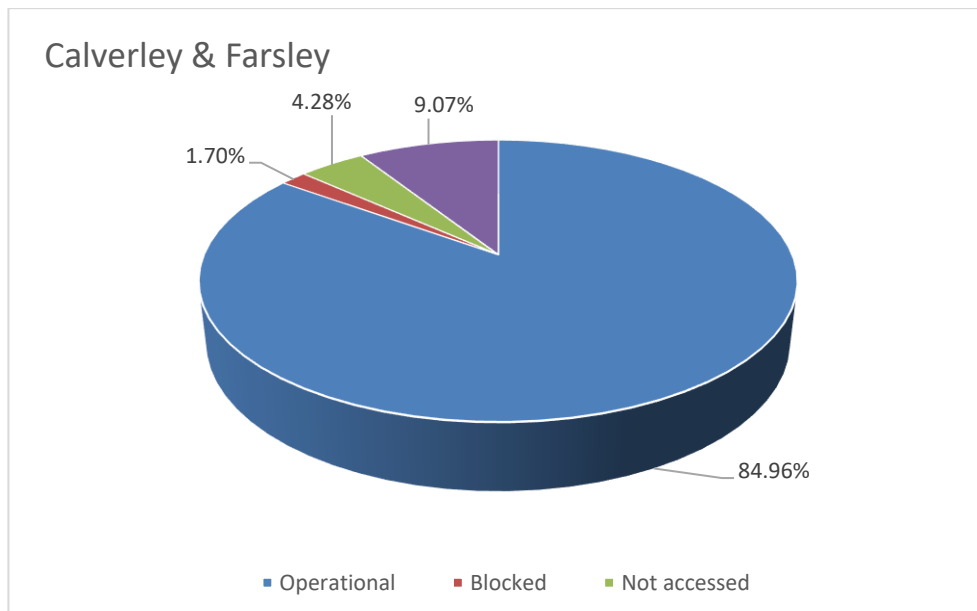
#### 4. **Cyclical Clean**

We are a year to the fourth cyclical clean. All three wards within the Outer West have been serviced this cycle, with some fast speed roads and some inaccessible gullies still to clean. The most notable location still to service within the Outer West is Stanningley Bypass. We're looking to capitalise on the contra-flow traffic management, which will be in place over the summer holidays and service as many of these gullies then.

5. **Ward Updates**

6. Calverley & Farsley – 4470 gullies

7. This ward has been serviced in Cycle 4.

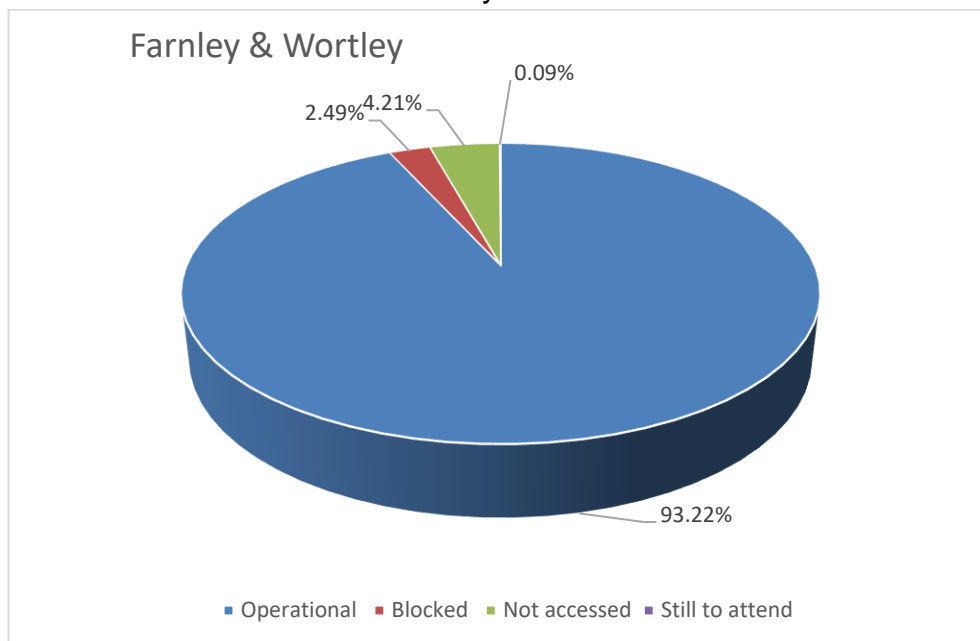


8. Of the 1.70% (76 gullies) blocked:

Fault Description	No Traffic Management Required	Traffic Management Required	Totals
CCTV survey	0	1	1
Clean	1	0	1
Connection excavation	29	3	32
External problem report	3	1	4
Hedge cutting	1	0	1
Investigate	2	24	26
Main line clean	3	0	3
Pot design change	4	0	4
Refer to client	1	0	1
Release lid	0	1	1
Root cutting	0	2	2

9. **Farnley & Wortley – 4650 gullies**

10. This ward has been serviced in Cycle 4.

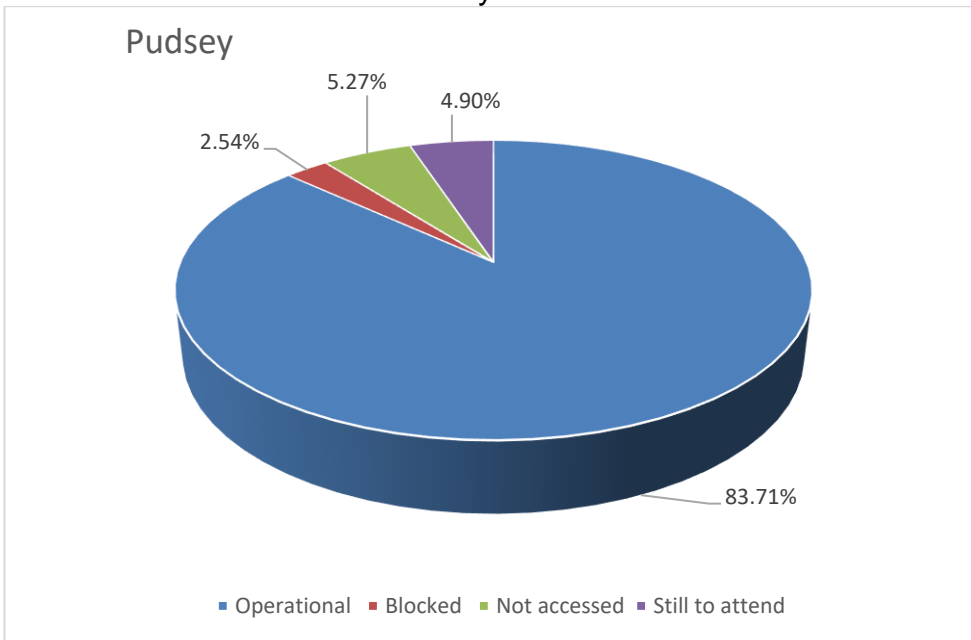


11. Of the 2.49% (116 gullies) blocked:

Fault Description	No Traffic Management Required	Traffic Management Required	Totals
Clean	1	0	1
Connection excavation	30	8	38
External problem report	3	1	4
Hedge cutting	2	0	2
Investigate	2	42	44
Main line clean	4	2	6
Pot design change	2	2	4
Rectify unknown fault	14	1	15
Release lid	1	1	2

12. **Pudsey** has **3702** gullies.

13. This ward has been serviced in Cycle 4.



14. Of the 2.54% (94 gullies) blocked:

Fault Description	No Traffic Management Required	Traffic Management Required	Totals
Clean	1	0	1
Connection excavation	30	0	30
Dig out	1	0	1
External problem report	9	2	11
Investigate	33	2	35
Main line clean	6	1	7
Pot design change	3	0	3
Rectify unknown fault	3	0	3
Root cutting	3	0	3

**Health and Wellbeing & Adult Social Care – Update from Jon Hindley (Public Health)**

15. **Trinity Weight Management / Living with Obesity Project**

16. This is a trio of community interventions which help residents to maintain a healthy weight, become more active, reconnect with nature, and learn how to cook affordable and healthy meals in an energy efficient way. They are in small part a collaborative response to the

obesity and cost of living crisis sweeping the UK at present. They have enjoyed considerable success and they are being expanded across our wards which require this type of support the most.

**17. Recipe Station:** The Recipe Station is a mobile place-based intervention which allows residents on the more disadvantaged estates to access advice and free ingredients on how to prepare delicious and healthy affordable meals. It is an intervention which is dropped into the very heart of the community. It operates on different priority estates at different times and days of the week.

**18. How it works.**

There is no requirement to book, residents can just show up. It operates in the following way.

1. Recipe Cards are available for residents on how to create delicious, healthy, simple, and affordable meals for the family. Each recipe is tried and tested and designed to use the least amount of fuel to prepare.
2. A free bag of ingredients to replicate the meals at home.
3. Advice, help, support, referral and signposting to a whole host of services around health, financial inclusion, and fuel poverty.

Recipe station was created by BARCA ([Home | Barca-Leeds](#)) a local third sector organisation who operate in the West of Leeds with over 25 years of community experience. Recipe station and variations of it to fit local criteria has been running successfully for over ten years within Leeds 10% most deprived neighbourhoods.

**19.** The Healthy Families Cook & Grow Project is a local place based 6-week programme which helps local families from more disadvantaged neighbourhoods reconnect with how their food is grown, experience the health benefits of the natural environment and learn how to cook nutritious, quick, and easy meals on a budget.

**20. Flourishing Families.**

**21.** Local families can be referred on to the course or can refer themselves. It operates in the following way.

**22.** This popular intervention is a structured programme consisting of 4 x 6-week courses centred around nutritional education, cooking on a budget and fuel-efficient meal production for local families from poorer neighbourhoods.

**23.** This would cater for 24 families in total by year end.

**24.** Advice, help, support, referral, and signposting to a whole host of services around health, financial inclusion, and fuel poverty is also involved in the course.

**25.** Flourishing families allows local people to increase their knowledge and skill base in assembling nutritious, easy, and affordable meals irrespective of income, education, and

comprehension. This is all irrespective of where they live, who they are and how they are treated (Health Inequalities Triangle) Economically challenged residents do not have to travel to initiatives such as the excellent Ministry of Food and consequently save on significant travel costs. In turn a healthy diet and increased awareness leads to a healthier life, fewer long-term conditions in later life, less reliance on Primary Care and the path to self-sufficiency and increased resilience.

26. These courses are usually based in local primary Schools.

27. Most effective in schools as teachers can identify those families struggling most with the cost-of-living crisis. It has a strong preventative element as families on the cusp of financial hardship are also engaged.

28. Flourishing Families go to where the people of the highest need are. They are conscious of residents not being able to afford travel and having the mindset of not leaving the estate. The sessions do not breach more than a ½ mile radius of the where the intended audience live.

### 29. **The Healthy Families Grow, Cook & Move**

30. Project is a local place based 6 x 6-week programme during term time, which helps local families from our poorer neighbourhoods reconnect with how their food is grown, experience the health benefits of the natural environment, learn how to cook delicious, nutritious, quick, and easy meals on a budget and enjoy gentle and fun physical activity such as swimming irrespective of ability, knowledge, and skills. All to contribute to achieving and maintaining a healthy weight.

31. As a bonus to the course the growing section of the course can be dipped into for 50 weeks of the year. Which provides GPs, Social Prescribers, and professionals the ability to refer clients and patients into the project all year round. The project has the capacity and flexibility to evolve and change to meet the needs of all ages and family participants.

32. The aim is to create an environment for local children, young people, and families (adults) where healthy living and maintaining a healthy weight becomes easier, fun, and achievable.

**Aims:** The five broad aims of the project are to.

1. Increase the capacity of evidence-based family provision where children, young people and families can learn about where fresh and healthy food comes from, learn about preparing, cooking, and assembling quick, easy, nutritious, and affordable healthy dishes which can be easily replicated at home in an energy efficient or cold assembly way.
2. Provide opportunities for local children, young people, and families to become more physically active whilst reconnecting with nature and the natural environment and enjoying all the physical and emotional health benefits this brings.
3. Maximising the benefits for families, children, young people, and the wider community by strong partnership working within the third sector. This achieves more outcomes for



our families, adds more value from funding and capacity to run the project for 50 weeks of the year.

4. This project also allows local families to contribute to the greater good in terms of the environment and climate change and in turn enhances their own feeling of self-worth and value. This is one of the 5 ways to wellbeing, to give and one of the 3 'P's of health which is purpose.
5. To allow families to see what other groups they may want to join and which services they may want to access to help improve and maintain their health and wellbeing. This makes this programme so much more than a stand-alone intervention and equates to excellent value for money.

**33. How it works.** Professionals working with families can refer them into the project. This includes GPs, Social Workers, Mental Health Councillors / Therapists, Youth Workers, and Charity Workers Local families can be referred by any professional working with them where support with healthy eating/healthy cooking, physical activity, mental and emotional health, and general healthy lifestyles is required. It operates in the following way.

**34. During Term Time** (Mondays 3.30-5.00pm) Operated jointly by Barca and Bramley Baths this session comprises of.

- a. An hour of fun and accessible physical activity run by Bramley Baths. This may be at different locations. Followed by.
- b. ½ hour of Barca Recipe Station where ingredient bags and recipe cards are handed out for those who require them. Discussion and feedback will happen on the cooking of the recipes and how the previous weeks recipe went, with a view to helping them adapt more varied, healthier cooking habits. There is also an opportunity for families to ask for advice and support on the cost of living and any other relevant issues for the families.

**35. During School Holidays** (Monday's 10.00am to 2.00pm) These Monday four-hour sessions are highly flexible and run throughout the year allowing families a valuable opportunity to see the growing cycle throughout the year and appreciate and benefit from the rhythm of the seasons. It also allows a 12-month opportunity for professional workers to refer families into. This session is highly adaptable where participants learn about growing, where their food comes from and the natural environment with all the physical and emotional health benefits being reconnected with nature brings. The session may be an hour play, an hour learning about planting/ growing an hour cooking and an hour of making (e.g., bird feeders / art /sculpture etc).

**Housing Team – Update from Sophie Roberts (Housing Manager – Pudsey, Calverley & Farsley)**

36. The Pudsey team are currently finalising walkabouts for the year ahead, once these are finalised, they will be shared with local ward members.

37. The housing office is currently looking at environmental improvements that can be made across the areas. The walkabouts will provide a good opportunity to identify larger pieces of work. Recently the decking area at Brookleigh was painted by partners in community payback and area has been jet washed and repaired, this will hopefully enable the residents to enjoy using the area in the coming Summer months.
38. Housing officers have been working closely with partners in the police and LASBT to work on issues in the Rycroft area of Swinnow. There have been some really positive outcomes and actions that have arisen from this joint partnership working.

**Housing Team – Update from Andrew Sheader (Housing Manager – Farnley & Wortley)**

39. The garage site on The Heights has now been successfully demolished and the area has been fully fenced off.
40. Revised Flyers have been provided promoting the Mobile Community HUBs and several staff have looked inside the vans. Staff will enclose these in letters and email them to tenants and verbally promote this service. Venues are:
- The Butterbowl Pub (Mondays 09:30 – 12:00)
  - Henconner Lane/Butt Lane (Mondays 13:00-15:30)
  - The Hanover Arms (Wednesday 09:30 – 12:00 )
  - Farnley Village Green (Wednesday 13:00-15:30)
41. 2022/2023 Walkabouts have been completed and details of 2023/2024 Walkabouts have been emailed to Members.
42. Skill Mill, a social enterprise providing entry level training and employment for young people by giving them the opportunity to work as part of a team and build up their life and work skills, is still suspended, but we continue to make referrals to Community Payback.
43. Car parking and emergency vehicle area in The Heights East and The Heights West is still not resolved.
44. Phase A of a planned programme of footpath improvements on the Bawn Estate started 24<sup>th</sup> April 2023 and the work is anticipated to last for 4 weeks. The residents have been informed via a letter drop today
45. Housing Officers are also working with Neighbourhood Service Officers within the hotspots to look at preventative measures and submitting the projects to HAP for consideration and we expect that if successful these measures will prevent fly-tipping occurring.

**Cleaner Neighbourhood Team- Update from Sharron Almond**

46. **Street Cleansing** -The team have completed some excellent work in the area.

47. Tyersal lane fly tip – This was identified and passed to CEL to clear.



48. Highfields Grove Vegetation cut back



Before



After

49. The team carried out a clearance at Stanningley Bypass.



50. Tong Road Land Cutback and clearance



51. The team cleaned Amberley Road –‘Pigeon Poo bridge’ with great results.



Before



After

52. Clean up at Harley Walk Garage site.



### 53. **Enforcement**

Stuart Reardon is helping the team out on the Bawn Est with Enforcement issues. There is a lot of Fly tipping issues and local residents dumping domestic waste in the street. Enforcement officers are working hard to deal with these issues.

There are still issues with Valley Road having missed refuse collections



### **Leeds Watch – Update from Neill Platts**

54. The Leeds watch service is currently undergoing a review which is looking at all aspects of the service, including the operation of the control room, effectiveness of its cameras.

The review is also to include a reporting strand which will serve to agree the way forward to provide information regarding CCTV to Councillors and Partners.

55. This report covers the different types of incidents captured by CCTV operators in real time for the cameras located in the Outer West committee area, for the 23<sup>rd</sup> of November 2022 – 30<sup>th</sup> April 2023.

56. CCTV also contributes towards Police enquiries as requests are made for footage which may not have been observed “real time”. These incidents are not included in this report but can contribute towards arrests being made in the.

57. **Outer West Cameras** - 11 cameras were used to capture the incidents in Outer West area committee within this six-month period.

## 58. Incidents captured by CCTV operators.

Outer West Cameras incidents (23 <sup>rd</sup> November 2022 – 30 <sup>th</sup> April 2023)								
	Nov	Dec	Jan	Feb	March	April	Total incidents per category	
Alarm Activation							Alarm Activation	
Threatening Behaviour							Threatening Behaviour	
ASB		1	5		3	3	ASB	12
Demonstration							Demonstration	
Drugs					1		Drugs	1
Enforcement							Enforcement	
Affray					1		Fire	1
Health & Safety			1	2		1	Health & Safety	4
Police Operation	2	1	1	1	1	3	Police Operation	9
Public Order		1	2	2	1		Public Order	6
Road Traffic							Road Traffic	
Domestic Dispute			1				Domestic Dispute	1
Suspicious Events			1				Suspicious Events	1
Theft				1			Theft	1
Travellers							Travellers	
Weapons		1					Weapons	1
Begging							Begging	
Total Per Month	2	4	11	6	7	7	Total sum of incidents	37

## Community Engagement: Social Media

59. The **Social Media Report Appendix** provides the Committee with the latest information on digital posts relevant to the Committee area and details an overview of recent social media activity for the Outer West Community Committee Facebook page.

60. The report covers the last 3 months February 2023 – May 2023. In this time the page has seen another increase in followers to a total of **1463**.

## Corporate Considerations

## Consultation and Engagement

61. The Community Committee has, where applicable, been consulted on information detailed within the report.

### **Equality and Diversity/Cohesion and Integration**

62. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion, and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

### **Council Polices and City Priorities**

63. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

### **Resources and Value for Money**

64. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

### **Legal Implications, Access to Information and Call In**

65. There are no legal implications or access to information issues. This report is not subject to call in.

### **Risk Management**

66. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

### **Conclusions**

67. The report provides up to date information on key areas of work for the Community Committee.

### **Recommendations**

68. The Community Committee is asked to note the content of the report and comment as appropriate.

## Background documents<sup>1</sup>

69. None.

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.





Community  
Committee



## Outer West Community Committee

### FACEBOOK highlights

**10<sup>th</sup> February 2023 – 31<sup>st</sup> May 2023**

<https://www.facebook.com/LCCOuterWest>

The Facebook page for the Outer West Community Committee has continued to provide support, information, and access to multiple services. With regular updates, the number of followers and interactions has been reflected in the interaction of the local community. Since 10th February 2023 the Outer West Community Committee Facebook page has:

- Further increased the total number of page followers to **1462**.
- Held a position as the **4th** most popular Community Committee Facebook page across Leeds

#### Definitions:

- **'reach'** is the number of people the post was delivered to
- **'engagement'** is the number of reactions, comments, or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

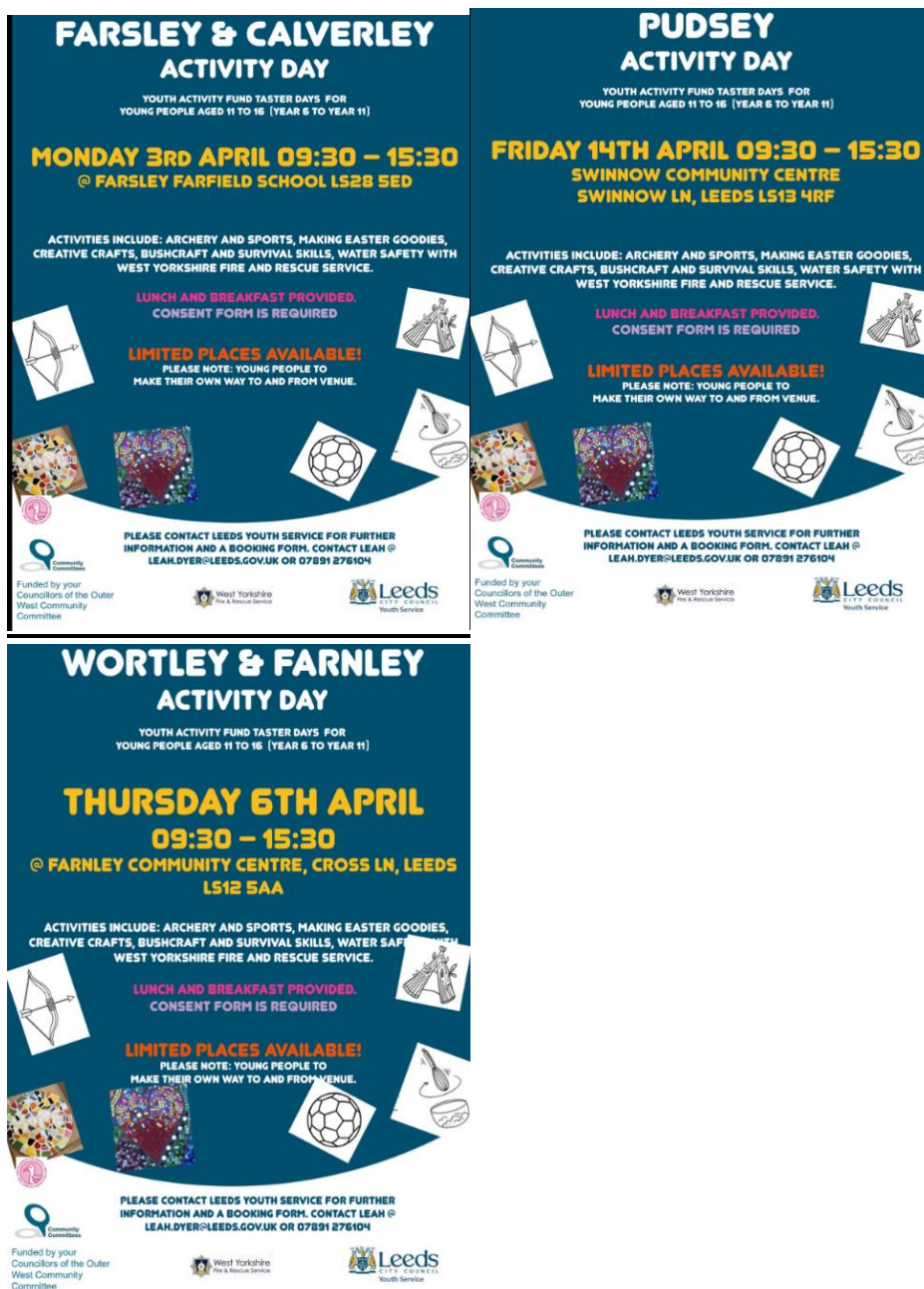
Having said that, many posts can be read without any further interaction!

The most popular post since the 10<sup>th</sup> February 2023 was a post for the Outer West Activity days.

- Reached a total of 1,115 people
- Was clicked on 22 times

### 1<sup>st</sup> Place – Youth Survey Poster

1115 people had this post delivered to them and it had 22 post clicks.



## **2<sup>nd</sup> Place – Direction, confidence and motivation for Leeds men**

**852** people had this post delivered to them and it had **12** post clicks.



**Leeds City Council Outer West Community Committee**

Published by Natalie Lcc · 28 February ·



Direction, confidence and motivation for Leeds men.

A FREE five week online course starting on 2nd March from 6.30-8.30 pm

- Communicate with confidence - stand up for yourself without falling out with others

Direction, confidence and motivation for Leeds men. A FREE five week online course starting on 2nd March from 6.30-8.30 pm

- o Communicate with confidence - stand up for yourself without falling out with others
  - o Set directions and goals that mean something to you and start taking steps towards them right away
  - o Break through the old stereotypes about what men should and shouldn't be
  - o Stress and relaxation techniques - tricks and tools for feeling more relaxed.
- "It really opens your mind up, gives you friendship and space to grow"

For more information and to book your place, click here.

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## **3rd Place – March Community Committee Meeting Poster**

**756** people had this post delivered to them and it had **37** post clicks.



**Join Us**

**Outer West Additional  
Community Committee  
Meeting**

**Farnley Hall - Board Room**

**14th March 2023**

**10am**

Facebook :LccOuterWest



**Contact Details:**

The Outer West Community Committee Facebook page continue to be maintained by the Localities Officer and Engagement Support Officer for Outer West. The Outer West Community Committee wants to work with organisations and individuals in the area to promote local initiatives, advice, and good news stories that can benefit the local community.

If you wish to get in touch, please contact:

**Natalie Smith – [Natalie.smith@leeds.gov.uk](mailto:Natalie.smith@leeds.gov.uk)**

**Localities Officer – Outer West Community Committee**



**Report of:** Head of Locality Partnerships

**Report to:** Outer West Community Committee  
(Pudsey, Calverley & Farsley, Farnley & Wortley)

**Report author:** Natalie Smith Localities Officer

**Date:** 14<sup>th</sup> June 2023

**For decision**

## **Community Committee Youth Summit/Youth Activity Fund Consultation Report**

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### **Purpose of report**

1. The report provides the Outer West Community Committee with an update on the Community Committee Youth Summit.
2. The report provides the Outer West Community Committee with an update on the Youth Activity Fund Consultation.
3. The report asks the Outer West Community Committee, that consultation with young people, conducted via the Youth Summit and Youth Activity Fund survey, informs the Youth Activity Fund spend for the 2023/24 financial year.

### **Main issues**

4. Each Community Committee has been allocated a Youth Activity Fund which it is responsible for administering. The Youth Activity Fund has been made available to provide local activities for children and young people aged 8-17 years across the city.
5. The Youth Activity Fund requires the engagement and participation of children and young people in the decision making and evaluation of the fund. Children and young people are involved in the funding process and advise Community Committees on the activities they would like to take part in, in their respective areas.
6. The Youth Activity Fund can provide money for activities that offer opportunities for play, arts, sport and culture, which enable young people to have fun, get creative and have new experiences both after school and during the school holidays.
7. Youth Summits are an opportunity for young people aged 8-17 years living in Leeds to learn about local democracy, as well as influence the decision making of the Youth Activity Fund, by taking part in a consultation exercise that informs the Community Committee's budget spend.

8. Building on a commitment to engage and involve children and young people in decision making in their own communities, young people get involved in choosing which activities should be supported by the committees.

### **The Future of Youth Summits**

9. Amongst other things, the pandemic provided us with an opportunity to reflect upon the Youth Summit model and consider how we adapt responses and approaches to meet the needs of young people in our respective communities, as well as reviewing the aims and objectives for the Community Committee Youth Summits.
10. As the Government removed all remaining domestic restrictions in law from Thursday, 24th February 2022, there was an appetite from schools/youth groups and Elected Members to reflect upon the Youth Summits and develop an approach for this municipal year.
11. Following meetings with various officers from the Communities Team, the Voice & Influence Lead for Children & Families and the Youth Service, a standardised baseline approach was agreed, that set out clear aims and objectives, as well as demonstrating measurable and specific outcomes.
12. These aims and objectives were subsequently agreed with our Executive Board Member, Community Committee Champions and Community Committee Chairs and discussed with Children & Families Sub Groups.

### **Aims/Objectives from the Youth Summits and Youth Activity Fund Consultation**

13. Standardised baseline for all Youth Summits/Youth Activity Fund consultation are the following:
  - Age range of young people 8 – 17 years (links to the Youth Activity Fund Budget delegation to the Community Committees).
  - Opportunity to learn about local democracy & take part in the decision-making process/influence Youth Activity Fund Budget spend for the Community Committees.
  - Promote the Youth Council and the various Youth Matters Groups throughout the city.
  - Build relationships with schools/partners and provide an opportunity for networking.
  - Consult with as many young people as possible (hybrid approach) by ensuring that alongside the Youth Summits, other YAF consultation is coordinated (i.e., via online consultation/Breeze Summer Events).
  - Ensure we are engaging with a diverse range of young people from different backgrounds and not just young people who are academically inclined, or naturally engaged with these types of events.
  - Provide feedback on Youth Summits/other consultation methods via a “You Said, We Did” Youth Summit Report, that clearly outlines in each respective committee

area, exactly what projects have been funded, or proactively commissioned from the Youth Activity Fund Budget.

## **How we Measure Success**

14. Standardised baseline for all Youth Summits/ Youth Activity Fund consultation are the following:

- How many young people have been involved in the physical summits?
- How many young people have been involved in other forms of Youth Activity Fund consultation?
- How many schools/organisations have been involved in bringing young people along to the Youth Summits and/or involved in any other consultation?
- How many projects have been funded, or proactively commissioned from the Youth Activity Fund Budget as a result of the Youth Summits/and or Youth Activity Fund consultation?
- Has the “You Said, We Did” Youth Summit Report been prepared and delivered?

## **Reflections from the Youth Summits/Youth Activity Fund Consultation**

### **Youth Summit**

15. Localised conversations have been taking place regarding the Outer West Community Committee Youth Summit, in accordance with the Children’s Champion and Children & Families Sub Group.

16. As we appreciate and understand that each community is different, the specific arrangements for the summit have been worked through, using a collaborative approach and progressed by relevant officers in the Communities Team, the Voice & Influence Team and the Children’s Champion, with the Outer West Community Committee Youth Summit taking place on the 22<sup>nd</sup> November 2022.

17. A key objective for the Outer West Community Committee is that we engage with a wide variety of young people and that this engagement reflects the true diversity of the area, not just young people who are academically inclined, or naturally engaged with these types of events.

18. With this in mind the Communities Team attended the SEND Youth Summit, alongside the Voice & Influence Team, to consult with young people that have special education needs & disabilities. At the SEND Youth Summit which took place in November 2022, the Community Committees engaged with 56 young people that have special educational needs & disabilities.

19. Another key objective for the Outer West Community Committee Youth Summit is that we promote the Youth Council and the various Youth Matters Groups throughout the city. This was done at the event on the 22<sup>nd</sup> November 2022, with some positive results, as there have been 5 Leeds Youth Council sign ups.

20. Primary schools continue to find it easier to make the commitment to attend the Youth Summits, which is understandable, although at the Outer West Community Committee Youth Summit we had good representation from Secondary Schools. All wards have been represented by schools and organisations that make up the committee area.
21. At the Outer West Community Committee Youth Summit, we engaged with 24 young people.

### Testimonials/Feedback from the Youth Summit

22. Below are comments/feedback from the Outer West Community Committee Youth Summit.

**Careers and Employability Co-Ordinator at  
Cockburn, John Charles, Vanessa Norton:**

“My colleague and the students said it was a wonderful event and the students really enjoyed all the activities. It was great that my colleague could tell me how involved our students were in the debates and questions. I know how much work goes in to organising an event like this, so I just wanted to send my thanks and say well done.”

### 23. Pictures and Comments





A big thank you to you. The children had a great day and loved meeting all of the Councillors!"  
**Headteacher Cobden Primary**

"the young people all had a brilliant time and enjoyed the day. Schools also commented on how the students returned feeling very positive, and told all their friends that they got to meet the Lord Mayor and go into the chambers." **Leeds Youth Service**

"Everything about the day was brilliant!" **student feedback comment**

"I liked meeting the mayor and the activities" **student feedback comment**

"seeing inside Civic Hall was amazing!" **student feedback comment**

## **Youth Activity Fund Consultation**

24. Alongside the physical Youth Summit, the Communities Team also created a consultation survey for young people, as another objective is that we, "consult with as many young people as possible (hybrid approach), by ensuring that alongside the summits, other consultation is coordinated; for example, online consultation, Breeze Summer Events": <https://surveys.leeds.gov.uk/s/YouthActivities2022/>

25. This online survey has been circulated far and wide throughout the committee area and has been created using some new & innovative ways of engaging with young people, such as creating a QR code that directs young people straight to the survey, after being scanned with a Smartphone.



26. The Outer West Community Committee received 289 survey responses to the Youth Activity Fund Consultation Survey. The vast majority of these were completed online, however some of the survey responses were completed in paper format at the Breeze Summer Events in 2022.

27. An additional online survey was also created to engage with young people that have special educational needs and disabilities. In relation to this survey, we had 10 responses.

28. The consultation survey ran from September 2022 and stayed open until the 31st March 2023, with the feedback from young people collated. This will, in principle, inform the Youth Activity Fund Budget spend for 2023/24.

## Measurement of Success

29. Below are some key facts and figures from the Outer West Community Committee Youth Summit and Youth Activity Fund Consultation. These are provided in response to the standardised baseline measurement of success, agreed with Children's Champions and Community Committee Chairs.

- How many young people have been involved in the physical summits? **24**
- How many young people have been involved in other forms of Youth Activity Fund consultation? **289**
- How many schools/organisations have been involved in bringing young people along to the Youth Summits and/or involved in any other consultation? **2**
- How many projects have been funded, or proactively commissioned from the Youth Activity Fund Budget as a result of the Youth Summits/and or Youth Activity Fund consultation? **22**

30. The report, referenced as the Youth Summit/Youth Activity Fund Consultation Report, is the Community Committee "You Said, We Did" Youth Summit Report outlined in the list above. Further conversations will take place with young people at appropriate opportunities over the coming months, regarding the Youth Summits and Youth Activity Fund Consultation, after the report has been discussed with the Outer West Community Committee.

31. As time progresses, the Communities Team will be able to assess "How many projects have been funded, or proactively commissioned from the Youth Activity Fund Budget as a result of the Youth Summits/and or Youth Activity Fund consultation?" so updates will be provided to Children and Families Subgroups throughout the course of the financial year.

## Lessons Learned

32. All feedback from the Community Committee Youth Summits will be analysed, with a review taking place once all the events have finished, in a Community Committee Youth Summits: Lessons Learned meeting, with the Executive Board Member and Children's Champions.

33. A report will also be taken to the Community Committee Chairs Forum in April 2023.

34. As we are keen that we continue to work closely with the Children's Champions to develop the Youth Summits across the Community Committee areas, these conversations and feedback will help inform the Youth Summits in the next municipal year.

## Youth Activity Fund Consultation Survey Recommendations

35. The consultation surveys submitted by young people from the Youth Summit and online survey in the Outer West Community Committee area, suggest the following Youth Activity Fund priorities for 2023/24:

- a. Youth activities on offer in local venues such as community centres, youth clubs and sport centres as well as activities delivered outdoors.
- b. Majority of provision taking place regularly after school on the weekend and in the school holidays.
- c. Ensure the activities are fun, active and create new friendships. Good quality staff should be delivering the events.
- d. Popular activities included;
  1. Sport
  2. Cooking
  3. Music

36. It is recommended that any projects funded by the Outer West Community Committee from the Youth Activity Fund, focus on these key themes and activities in 2023/24.

37. To ensure that the Outer West Community Committee can make an informed decision when being asked whether they support funding for projects from its Youth Activity Fund, the Communities Team will advise the committee if the project meets the priorities identified by young people as a result of consultation that has taken place.

## **Appendix 1: Infographic outlining the Youth Activity Fund Consultation Survey**

Appendix 1 is attached with this report.

## **Corporate Considerations**

### **Consultation and Engagement**

2. Community Committee Chairs, Children's Champions and Community Committees have previously been consulted on the Youth Summit proposals and Youth Activity Fund survey.
3. The survey has been promoted far and wide across the Community Committee area, with publicity being posted on the Community Committee Facebook page, publicity being sent out to all school & cluster contacts, youth groups and any other organisations that are funded, or work with young people in the Community Committee area, as well as being circulated to local Councillors and the committee mailing list.

### **Equality and Diversity/Cohesion and Integration**

4. All Youth Activity Fund funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

### **Council Polices and City Priorities**

5. Projects submitted to the Community Committee for Youth Activity Fund funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People’s Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

### **Resources and Value for Money**

6. Aligning the distribution of Community Committee Youth Activity Fund funding to local priorities will help to ensure that the maximum benefit can be provided.

### **Legal Implications, Access to Information and Call In**

7. There are no legal implications or access to information issues. This report is not subject to call in.

### **Risk Management**

8. Risk implications and mitigation are considered on all Youth Activity Fund applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

### **Conclusion**

9. The Youth Activity Fund Consultation Report provides up to date information on the Community Committee’s Youth Activity Fund consultation survey position and invites committee members to use the consultation to inform its Youth Activity Fund spend for 2022/23.

### **Recommendations**

10. Members are asked to note:
  - a. Reflections from the last 12 months (paragraphs 16 – 32).
  - b. Details of the Youth Activity Fund consultation survey (paragraphs 36 - 38).
  - c. That the Youth Activity Fund survey informs the Community Committee’s Youth Activity Fund for 2023/24.
  - d. That any projects funded by the Community Committee from the Youth Activity Fund focus on the themes and activity priorities identified in the Youth Activity Fund Consultation Survey in 2023/24.



**Report of:** Director of City Development

**Report to:** Outer West Community Committee  
[Calverley & Farsley, Pudsey, Farnley & Wortley]

**Report author:** Leah Dyer - Advanced Youth Work Practitioner

**Date:** 14<sup>th</sup> June 2023 **To note**

## **Title: Leeds City Council Youth Services– Leah Dyer**

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### **Purpose of report**

1. To provide the Outer West Community Committee with updates and information regarding youth activities in the outer west area.

### **Main issues**

2. The discussions are intended as an engagement opportunity with ward members, providing information and suggestions regarding current projects and new applications funded through YAF.
3. The discussion provides the Outer West Community Committee with key feedback that has been received relevant to the specific Committee area.
4. The discussion encourages ward members from Pudsey, Calverley & Farsley, and Farnley & Wortley to ask about any projects carried out by Youth services and potential projects funded by YAF.

### **5. Recommendations**

6. Elected Members are asked to note the contents of the report and discussions regarding activities funded by YAF.

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